



Ref.no. SVSU/GSKSY/2024/002

Date: 21/06/2024

## **Mobilization Consultant Empanelment: Eligibility Criteria and Declaration Form**

**Shri Vishwakarma Skill University** is seeking candidates for the role of Mobilization Consultants under the scheme Guru Shishya Kaushal Samman Yojana. Their primary responsibility will be to mobilize candidates for enrollment, ensure their regular attendance during the program, and appearing in assessments under this project.

### **Eligibility and Qualification for Mobilization Consultants/Experts: -**

S.no	Position	Key Qualification (Education & Experience)	Key Responsibilities/Scope of work	Payout/ Remuneration
1.	Mobilization Consultant.	<p><b>Mandatory:</b></p> <ol style="list-style-type: none"><li>12<sup>th</sup> Pass with minimum two years' experience in skill ecosystem.</li><li>Entrepreneurial Capabilities</li></ol> <p><b>Desirable:</b></p> <p>Knowledge of Training, Training of Training (TOT) Program, Training of Assessor (TOA) Program, Short Term Training,</p> <p>Knowledge of social media to run campaign for mobilization.</p> <p>Any Skill Training</p>	<p><b>1. Mobilization of Candidates which includes but not limited to</b></p> <ol style="list-style-type: none"><li>Sourcing,</li><li>Counselling,</li><li>Registration</li><li>Ensure regular attendance</li><li>Ensure appearing in assessment</li><li>Completion of assignments by the candidates</li><li>Sharing of Program Information with candidates</li><li>Ensure that only eligible candidates are mobilized.</li></ol>	<p><b>Mobilization Consultant will be paid:</b></p> <ol style="list-style-type: none"><li>For the Mobilization of the Guru Rs. 500 per Guru</li><li>For the Mobilization of the Shishya Rs. 200 per Shishya</li></ol>

## **Terms & Conditions**

1. The Candidate must be a citizen of India.
2. If a candidate is found ineligible at any stage of selection/norms, his/her candidature will be summarily canceled.
3. The candidates must send the one set of following self-attested documents with Application Form
  - A) Latest Resume
  - B) Experience Letter
  - C) 2 Passport Size Photo
  - D) Aadhar copy
  - E) PAN copy
4. The candidate will be empaneled only for six months, which, as per the requirement, may be ceased/Extended.
5. In case of any inadvertent mistake in the process of selection, which may be detected at any stage, even after issuing the appointment letter, the University reserves the right to modify/withdraw/cancel any communication made to the applicant in this regard.
6. The filled application form must be signed on each page by the applicant. Such signed copy of application form along-with all supporting self-attested documents should be sent at the following address by the last date: - **5<sup>th</sup> July'2024 till 5:00 PM**

**“The Joint Director,  
Nodal Officer, Guru Shishya Kaushal Samman Yojana,  
3rd Floor, Admin Block  
Shri Vishwakarma Skill University,  
Village-Dudhola, Palwal, Haryana- 121102”**



# SHRI VISHWAKARMA SKILL UNIVERSITY

(State University enacted under the Government of Haryana Act 25, 2016)

Affix Recent  
Passport Size  
Photograph  
Duly Singed

### (Application for Mobilization Consultant)

1. Full Name (in Blocks) :	
2. Date of Birth :	____/____/____(DD/MM/YYYY)
3. Age as on..... :	
4. Gender :	
5. Nationality :	
6. Aadhar No. :	
7. Father's Name/ Husband's Name :	
8. Mother's Name :	
9. Address for Correspondence :	
10. Permanent Address :	

11. Telephone No. : Mobile \_\_\_\_\_  
Landline ..... E-Mail .....

12. Category : Gen/ SC/ST/ BC/ ESM/ Others

13 State to which you belong:

14 Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

Please attach relevant certificates.

15. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Total monthly emoluments
	From	To			

\* Additional sheet may be enclosed for any other details of experience and Please attach your latest detailed C.V and Please attach relevant documents in support of the above

16. State of Health :

17. Mention your knowledge in the field of computer (A separate sheet may be attached, if required)

18. Name, address and contact numbers of two references with whom the Candidates has worked/ known in the last preceding five years:

1.

2.

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the University.

Date: .....

## **Declaration Form**

**The Mobilization Consultant fully agrees to follow the following:**

1. The empaneled Mobilization Consultants cannot charge anything from the candidates in any form.
2. Payout will be directly linked to the scheme requirement of certification or Appearing in Assessment
3. The mobilization Consultant will submit a written declaration from the candidate that he/ she has been mobilized by me for the program.
4. The mobilization Consultant will not engage in any fraudulent activities for the mobilization of candidates.
5. The mobilization Consultant will ensure that all candidates are genuine and as per eligibility criteria.
6. The mobilization Consultant will ensure that all candidates mobilized attend full training and get certified as per requirement.
7. The mobilization Consultant cannot represent SVSU for any purpose without proper permission of authorized persons.
8. The mobilization Consultant has not been blacklisted/ not facing any case/ enquiry from any Skill Eco-system stake holder or any Govt.
9. The mobilization Consultant agrees in case of any information shared is found to be to be wrong, SVSU reserves the right to take action as per law including but not limited to blacklisting, holding/ forfeiting any payments with SVSU.
10. In case of any dispute, the decision of SVSU shall be binding.
11. In case of any legal dispute area of jurisdiction will be Gurgaon/ Palwal as decided by SVSU.

Signature of the Candidate

Name of the Candidate